

INTEGRATED LIBRARY SYSTEM INTERFACE WORKING GROUP TERMS OF REFERENCE

December 2015

Background and Mandate:

The NEOS Strategic Agenda 2014-17 action 2.4 aims to leverage technology for shared services and has as an action item the exploration of new options for the user interface to the ILS, i.e. the NEOS Library Catalogue.

Specifically, the NEOS Executive has been monitoring projects to improve the user experience in the catalogue, including the University of Alberta's Blacklight project. Beginning in early 2016, the NEOS Executive will facilitate a collaborative process to evaluate the possible implementation of Blacklight as a replacement for iLink/eLibrary. To this end, an ILS Interface Working Group will be formed.

Reporting Structure:

This Working Group reports to the NEOS Executive Committee.

Key Duties and Responsibilities:

Phase 1

1. Come to an understanding of what the University of Alberta's Blacklight interface can offer as a replacement for iLink/eLibrary in the context of NEOS.
2. Work with UAL/ITS technical staff on mocking up the design and functionality of a NEOS version of Blacklight that builds upon existing functionality available in iLink/eLibrary and also takes into account the need for the current level of institutional branding and configuration.
3. Bring this mock-up as a proposal for moving forward to Executive and then to the spring 2016 NEOS Directors' meeting.

Phase 2 (providing the Directors agree to move forward on the project)

1. Work with UAL/ITS technical staff on the development and testing of the interface, inclusive of a broader NEOS staff and user group than the Working Group for usability and related testing.
2. Plan for the interface's implementation, and for appropriate staff and user orientation and/or training prior to go-live.

Composition and Appointments:

The Task Force consists of:

- UAL/ITS technical staff (appointed)
- 4-6 representatives of NEOS Member Libraries who may be staff at any level, appointed by Executive for the duration of the Working Group. Ideally, the members will represent academic and special libraries, as well as libraries that currently use iLink/eLibrary and those that do not. As well, the group will function best if staff come

from different aspects of library work, including public and technical services, and systems.

- NEOS Manager (ex-officio)
- Executive Liaison – Sandra Shores

The Chair is elected from within the Working Group.

Meetings:

The Chair calls meetings of the group as required. Members may participate through distant methods.

Reports and Target Dates:

Mock-up to Executive by April 2016 meeting, and to Directors by spring 2016 meeting.
Go-live if the project moves forward no later than spring 2017.

Minutes and Communications:

Meeting Notes are for the use of the Working Group.

Timeline from the Strategic Agenda Item 2.4:

2014/15	2015/16
NEOS Executive will monitor projects to improve user experience in the catalogue, including the University of Alberta Blacklight interface project.	NEOS Executive will facilitate a process to collaboratively evaluate the implementation of Blacklight as a possible replacement for iLink.